

BOARD OF COUNTY COMMISSIONER'S

MINUTES August 6, 2012

The regularly scheduled meeting of the Board of County Commissioners was called to order at 9:00 a.m. this 6th day of August, 2012, in meeting room 200 of the Cleveland County Office Building by Vice Chairman Rusty Sullivan. Mark Meyer sat in for Chairman Rod Cleveland. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rusty Sullivan, Vice Chairman
George Skinner, Member
Mark Meyer, Member
Tammy Howard, Secretary

Rod Cleveland, Chairman, was absent.

Also present were: Assistant District Attorney James Robertson, David Tinsley, Denise Ellison, Melinda Duke, Brenda Wakeman, Valerie Mattheus, Gayla Sukenis, Rhett Burnett, James Johnson, Keri Lyles, Darry Stacy, Jessica Bruha, Joe Lester, Andy Rieger, Jarrett Williamson, Jax Williamson, Susan Moffat and Peggy Laizure.

George Skinner moved, seconded by Rusty Sullivan, to approve the Minutes: of the Regular Meeting of July 30, 2012.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Mark Meyer, yes.
Motion carried.

Upon the recommendation of Melinda Duke, Purchasing Agent, George Skinner moved, seconded by Rusty Sullivan, to award County Bid #COM-1568 – To Purchase white multipurpose paper in bulk for use in laser and inkjet printers, multifunction, fax machines, copiers and offset printing press for Cleveland County to the third lowest bidder Bill Warren Office Products. Duke said the lowest bid how to be bought by Aug. 3 to get the bid price. After comparing samples of the second and third lowest bidder, Duke said Bill Warren was the best quality for the money.

The vote was: George Skinner, yes; Mark Meyer, yes; Rusty Sullivan, yes.
Motion carried.

Upon the recommendation of Keri Lyles, Assistant Purchasing Agent, Rusty Sullivan moved, seconded by George Skinner, to award County Bid – #HWY-1570 – Six-Month (6) Non-Encumbered contract to provide Asphalt Material to multiple bidders per summary sheet. The bid term will be from August 11, 2012 through February 10, 2013.

The vote was: Mark Meyer, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to renew the contract between the Cleveland County Sheriff's Office and Rock Richardson LPC PC at \$5,000.00 per month from Aug. 1, 2012 through June 30, 2013. Sheriff Joe Lester said it was a continuation of the contract that has been in effect for 3 years.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Mark Meyer, yes.
Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the July, 2012 Monthly Reports of:

- a. Jim Reynolds, County Treasurer
- b. Rhonda Hall, Court Clerk

The vote was: George Skinner, yes; Mark Meyer, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Service Agreement between the F. DeWayne Beggs Detention Center at 2550 W. Franklin to provide pest control in 1/3 of the complex (approx. 6,400 sq. ft.) at a fee of \$256.00 every 4 months for a 1 year term, Aug. 1, 2012 to Aug. 1, 2013. Tammy Howard said the contract was with Rod’s Pest Control. Valerie Mattheus, with the Sheriff’s Office, said the complex was so large that they would spray 1/3 of the complex at a time.

The vote was: Mark Meyer, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Contract between the Cleveland County Health Department and Victoria Urrunaga for services as a teaching assistant for the Early Foundations Replication Project from August 6, 2012 to June 30, 2013. The Health Department will pay \$10.00 per hour for teaching assistant services and \$0.555 per mile as per the State Travel Reimbursement Act not to exceed \$9,711.00.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Mark Meyer, yes.
Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the License and Service Agreement between the Cleveland County Sheriff’s Office and Priority Dispatch Corp. for Emergency Medical Dispatch cards to assist dispatchers providing medical assistance to 900 callers at a cost of \$78.00 annually. Agreement is July 1, 2012 to June 30, 2013. (Clerk’s note: Agenda should have read 911 callers.)

The vote was: George Skinner, yes; Mark Meyer, yes; Rusty Sullivan, yes.
Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Commercial Service Agreement between the Cleveland County Fair Board and Schendel Pest Services at \$35.00 per month. Agreement is for pest control services July 1, 2012 through June 30, 2013.

The vote was: Mark Meyer, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Copy Maintenance Agreement between the Cleveland County Fair Board and Sooner Copy Machines for a Sharp MX2300N. The Fair Board will pay \$12.00 per month for one year, July 1, 2012 to June 30, 2013, which covers 1,000 black and white copies. Additional copies are \$0.01 per B&W and \$0.08 per color copies.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Mark Meyer, yes.
Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

12-0296 – C2	12-4097 – T2A
12-2092 – R3BS2A	12-5411 – T2A
12-2093 – R3BS2A	12-5800 – T2A
12-5063 – F2	
	12-3242 – CFB2
12-0166 – MD1C	
12-0187 – MD1C	12-1795 – CFBRE2
12-0201 – MD2	12-4397 – CFBRE2
12-0223 – MD1C	12-4956 – CFBRE2
12-0240 – MD2	12-5122 – CFBRE2
12-0579 – MD2	
12-0739 – MD2	12-3308 – CFFP2
12-3620 – MD2	
12-5473 – MD1C	13-0122 – T2A
	13-0491 – T2A

The vote was: George Skinner, yes; Mark Meyer, yes; Rusty Sullivan, yes.
Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the following Blanket Purchase Orders submitted from the following Departments:

a. <u>District #2 Warehouse:</u>		
13-956 – T2A	Binswanger Glass 635	\$ 1,000.00
13-1001 – T2A	Fleet Pride	\$ 2,977.85
b. <u>District #3 Warehouse:</u>		
13-914 – T2A	Warren Cat	\$ 2,500.00
13-985 – T2A	James Supplies & Rental Company	\$ 500.00
c. <u>Cleveland County Commissioners:</u>		
13-993 – K2	A. T. & T.	\$ 350.00
13-995 – R2	A. T. & T.	\$ 185.00
13-996 – T2A	A. T. & T.	\$ 185.00
d. <u>Cleveland County Building Maintenance:</u>		
13-945 – SM2	J.D. Thompson & Associates, Inc.	\$ 3,000.00
13-1002 – SM2	Interstate Batteries	\$ 500.00
e. <u>Cleveland County Clerk:</u>		
13-955 – CFFP2	Dimensional Concepts	\$ 6,600.00
f. <u>Cleveland County Sheriff’s Office:</u>		
13-940 – CFB5	Summit Mailing & Shipping Systems	\$ 626.40
13-991 – CFB2	WCA Waste Corporation of America	\$ 228.00
13-992 – CFBRE2	Rod’s Pest Control	\$ 130.00
g. <u>Cleveland County Health Department:</u>		
13-920 – MD2	Vivian Gibson	\$ 7,329.00
13-921 – MD2	Joyce M. Gibson	\$ 7,329.00

The vote was: Mark Meyer, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 12/13

a. General Fund	\$	663,599.14
a. Highway Fund		464,375.89
b. Health Fund		6,886.88
c. Sheriff Service Fee Fund		58,328.59
d. Sheriff Cleveland County Justice Center Fund		190,083.21
e. Sheriff Revolving Fund		3,242.68
f. Treasurer Certification Fee Fund		308.00
g. Hazard Mitigation Grant Fund		761.43
h. County Clerk Preservation Fee Fund		12,648.71
i. Fair Board Fund		7,706.79

FY 11/12

a. General Fund	\$	2,100.93
b. Highway Fund		2,559.97
c. Health Fund		209.00
d. Sheriff Courthouse Security Service Fee Fund		470.18
e. Fair Board Fund		395.00

The vote was: Rusty Sullivan, yes; George Skinner, yes; Mark Meyer, yes.
Motion carried.

George Skinner moved, seconded by Rusty Sullivan, to approve a Disaster Emergency Proclamation so that state and federal aid may become available to those residents that were involved in the fires that started Friday (August 3) morning. Emergency and Safety Director Dan Cary said the fire quickly got out of hand and the task force was requested early. By 1:30 p.m., the fire had moved north to Maguire, Post Oak Road and into Norman jumping across Highway 9 Saturday. It burned 15 square miles between 120th and 168th, and that Monday morning, there were still fires around Lake Thunderbird. The Commissioners and Cary thanked the firefighters, county workers, the Sheriff’s Department, the volunteer fire departments from across the state and city and town crews. They also thanked private and business volunteers who brought food and water to the workers and graders to help build fire walls and ditches. District #2 lost a road grader in the fires.



CLEVELAND COUNTY

The Heart of Oklahoma

CLEVELAND COUNTY
DISASTER EMERGENCY PROCLAMATION

WHEREAS, commencing on August 6, 2012 and continuing having occurred in Cleveland County, Oklahoma, causing unknown fatalities and unknown injuries, with considerable damage to public and private properties; and

WHEREAS, , immediate attention is required to protect public health, reduce further damage, insure public safety and render emergency relief; and

WHEREAS, The Board of County Commissioners of Cleveland County, Oklahoma, do find that the aforementioned conditions constitute a threat to the safety and welfare of the county, and create an emergency disaster situation within the meaning of Title 63 Section 683 et seq., Oklahoma Emergency Management Act of 2003, as amended;

NOW THEREFORE, The Board of County Commissioners of Cleveland County, Oklahoma, acting under the power vested in me under Title 63 Section 683 et seq., Oklahoma Emergency Management Act of 2003, do hereby declare Cleveland County to be a disaster area, entitled to aid, relief and assistance and do hereby direct the implementation of the County Emergency Operations Plan.

IN WITNESS WHEREOF, I have hereunto set my hand and seal to this instrument on this 6th day of August in the year of our Lord, Two Thousand Twelve, at Cleveland County, Oklahoma.

Vice *Rusty Sullivan*
CHAIRMAN

Mark Meyer
MEMBER

ATTEST: *Jimmy Howard*
COUNTY CLERK

George Skinner
MEMBER

The vote was: George Skinner, yes; Mark Meyer, yes; Rusty Sullivan, yes.
Motion carried.

Sheriff Joe Lester turned in a jail count and said the numbers were down.

Rusty Sullivan said his road crews were finishing the last two miles of 41 roads this summer. George Skinner said they had all the roads in good shape until the fires. Mark Meyers said his crews were on 104th between Sunnyslane and Bryant and have 3 miles of 149th left to do. Meyer thanked the City of Norman and District #2 for their help.

There were no Public Comments.

There being no further business to come before the Board, Rusty Sullivan moved at 9:20 a.m. to adjourn, seconded by George Skinner.

The vote was: Mark Meyer, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion carried.

(Clerk’s note: Agenda was posted Aug. 3, 2012 @ 8:10 a.m.)